

Type	Reason	Person(s)
Face	Review prep phrase after school	Flannery
Phone	student update	Michelle Skaden
Email	Sub in house	Angie Schubert
Phone	Student health scare	Tiffany Calvert
Face	Check on student grades	Mr. Schmitz
	update on student	
	health concern	
Face	Forms completed for in house subbing	Kelly Riechers
Face	Foster care, legal issues, parent concerns	Vickie Dahl
Face	DLM training, inputting	Pelton
Face	parent concerns	Needham
Face	student concern, student discipline issue	Brown
Face	Next year's caseload plan	Needham
Email	student absence	6th grade team, Dahl
Face	Help with technology	Klass
Face	Student discipline, discussion	Brown
Email	Homework concern	Jason F.
Email	homework concern	Michelle Skaden
Face	Student behavior	Pelton
Face	Student behavior	Needham
Face	Project	MaCauley
Face	student behavior	Pelton
Face	Class/lesson planning	Soper
Email	update on homework	Jason F.
Face	student request/help	Kelly Riechers
Face	Update about student fidget tool	6th grade team
Face	Student's medication	Soper
Face	Student classroom behavior	Brown
Phone	Request for grades, behavior update	Michelle Skaden
Face	Weekly meeting, update on students and parents	Dempsey
Face	Update on student's progress, question on assignment	Wiegel, Pelton

Face	IEP information	VG
Face	Grade report, homework strategies	Weitzel
Email	Write up incident report	Michelle Skaden
Face	student health concern	Pelton
Face	Budget meeting	6th grade team, Dahl
Face	New special education student	Special education staff
Face	new 6th grade student	6th grade staff
Face	follow up IEP meeting	VG
Email	Student meeting	Needham, Dempsey, Wiegel
Email	Homework clarification	Jaosn F.
Phone	Update email address	Mary B.
Phone	Student behavior	Heidi Nelson